

The 61th Annual Meeting of the Association of Regional Agriculture and Forestry Economics (ARFE)

June 25, 2011

The Association of Regional Agricultural and Forestry Economics (ARFE)

1. The Date:

October 21-23, 2011

2. The Schedule and Meeting Places:

October 21, 2011:

The Regional Symposium; at Ehime University, Faculty of Agriculture, Large meeting room of Main Building,

13:00-16:30

October 22, 2011:

The Meeting Lecture; at Ehime University, Faculty of Agriculture, Lecture hall,

9:30-12:00

The Meeting Sessions; at Ehime University, Faculty of Agriculture,

Lecture hall, Large meeting room, and No. 11 Lecture room of Building No. 2

13:00-16:00

The General Meeting; at Ehime University, Faculty of Agriculture, Lecture hall

16:30-17:30

Reception Party; at Ehime University, Faculty of Agriculture, Cooperative restaurant

18:00-20:00

October 23, 2011:

Individual Presentation; at Faculty of Agriculture, Ehime University,

2-4 floor Lecture rooms of Building No. 2

9:30-14:30

- For Meeting Lecture, Meeting Sessions & Individual Presentation;

3,000yen for regular members

4,000yen for non-members

1,000yen for student members and student non-members

- For Reception Party;

4,000yen for regular members or non-members

3,000yen for student members and student non-members

To register online for the reception party, please see 4. 3) below.

3. Individual Oral Presentation [October 23, 9:30~14:30]

1) The time allocated for each presentation is 30 minutes (20 minutes for presentation and 10 minutes for discussion).

2) The lead presenter of the oral presentation must be a member of ARFE and pay the admission and membership fees before the deadline of application (Thursday, August 18, 2011).

For non-members who wish to present their papers, please request the ARFE Secretariat to send the membership application forms as soon as possible (the application form can be downloaded from the ARFE Home Page). And the each applicant has a chance to become the lead presenter of the oral presentation for one presentation only.

3) For the instruction of applications, see Appendix 2. Please be careful about the change of submission and application methods, from regular mail to e-mail.

4) Starting from the 60th Annual Meeting of the ARFE, there will be a competition for excellent oral presentation to promote the research activities of members who are still younger than 37 years old on April 1st, 2012 (for the rules of commendation and the procedures for selection, see the Journal of Rural Problems (JRP), 2010, Vol.46, No.1).

The judging committee will recommend the JRP editorial committee to accept the Awarded presentation paper as a research article of JRP, if the authors of the awarded paper will wish to do it. For the application, please see the instruction of application for the prize in Appendix 3.

4. The Other Information

1) Accommodation:

You are responsible for arranging your own accommodations. If members need

information concerning accommodations, please inquire Nokyo Tourist Corporation, Ehime Branch below:

Telephone: 089-948-5381

2) Lunch:

The participants can eat lunch in Cooperative restaurant. Also they can eat lunch in many restaurants around the University campus.

3) On-line Registration of Reception Party:

In order to avoid the crowd on October 22nd, we recommend the members who plan to participate in the reception party to pre-register online, using the following instructions before Friday, October 14, 2011.

E-mail address: atsushim@agr.ehime-u.ac.jp

Title of the mail: Application for reception

Required information:

1)Name 2)Organization 3)Mailing address 4)Telephone number

Please pay the fee on the day of reception.

[Appendix 1] Access Map

Please see HP of Faculty of Agriculture, Ehime University.

[Appendix 2] Instruction for Presenters of Oral Presentations

1) Preparing the Abstract

(1) Please see the sample of the format in the ARFE HP

<http://wwwsoc.nii.ac.jp/arfe/taikai/submit-manual.pdf>

(2) The file of the abstract written with a word processor must be converted into PDF format (A4 size, one page).

(3) For the file name, please write it, using the following example formats:

Examples:

For single presenter, ○○University_Tokushima Hanako.pdf

For more than one presenter, ○○University_Tokushima Hanako others.pdf

For the name of organization, please write it, referring the following examples.

Examples;

For the member of society, ○○University, ○○ Research Institute

For the graduate student, Graduate School of ○○ University

For the undergraduate student, Faculty of △△, ○○ University

For the JSPS post doctoral fellow, JSPS post doctoral fellow of ○○ University

2) Applying for the oral presentation

(1) Starting last year, applications for oral presentations and submissions of abstracts must be created in the URL of the HP.

(2) The address of URL is as follows.

<https://business.form-mailer.jp/fms/4367c6241790>

Password is 20110818. Please keep this password in a safe place and do not share it with anybody else.

The ARFE HP also links to this URL address.

(3) The abstracts are not printed in the brochure for the 61th Annual Meeting. However, the members can upload the abstracts to the ARFE HP and read them at the reception desk on the days of the annual meeting.

(4) For members who apply for oral presentations, please open the URL above and fill out the necessary information on the “Application Form for the Oral Presentation, the Regional Agriculture and Forestry Association” . And, for “ VIII Please attach the abstract file for the oral presentation(only PDF format is accepted)”, click “Reference” and select “the already written manuscripts of the abstracts(PDF file)”.

(5) After finishing the steps above, please click “to Confirmation of Input Data”. If you find any mistakes, please click “Return” and correct the mistake. If not, then please click “Send”.

(6) After sending the application form, an automatic response message will be sent to the applicant's submitted email address. If you do not receive any response within a few hours, please reapply.

(7) The information submitted is shown in the response mail. If any applicant will need to make a revision, please inform the following mail address of it.

ChiikiNourinKeizaiGakkai@gmail.com

(8) Any questions by telephone about the “Application Form for Oral Presentation, the Regional Agriculture and Forestry Association” will not be accepted.

(9) The lead presenter must be a member of the ARFE. Non-members should fill out a membership application form downloaded from the ARFE HP

(<http://wwwsoc.nii.ac.jp/arfe/member/member.htm>) and send it to the Secretariat of ARFE by facsimile or e-mail. The application form should arrive at the Secretariat's office before 5 p.m. on Thursday, August 18. In addition, non-members who send the application form must finish all payment procedures for the admission and membership fees so that the Secretariat can confirm the payment before 5 p.m., on Thursday, August 18, 2011.

3) Submission of the File for Presentation

- (1) If the presenters plan to use Microsoft Power Point, computers will be provided at the venue.
- (2) If the presenters plan to distribute handouts on the day of presentation, they must prepare a sufficient number of copies of the handout.
- (3) The OS of the computers provided is Window XP, the software version of Power point is Office 2007, and the application to display PDF files is Adobe Reader V.9. Before sending the files, please test whether they are compatible with the OS and software versions above.
- (4) In order to avoid confusion on the day of the oral presentation, please send the Power Point files or PDF files to the following address before 5 p.m., on Thursday, October 20.

Hitomi NAKAMICHI(Presentation Charge, Ehime University) :

HitomiNAKAMICHI[at]agr.ehime-u.ac.jp (*please change [at] to @)

4) Submission of the Oral Presentation Paper to the Journal of Rural Problems

- (1) The presenters who plan to submit manuscripts of the oral presentation to the Journal of Rural Problems must send one copy of the presubmission manuscript to the chairperson at their oral presentation session and one copy to the editorial committee of the Journal by regular mail, in accordance with “Notes to Contributors of Presentation Papers at the ARFE Annual Meeting” before Monday, October 10th. (The mail with postmark of October 10 can be accepted)
- (2) Please find the names of chairpersons and organizations in the ARFE HP. The information will appear in the middle of September.
- (3) The instructions for the submissions of the presentation papers will be sent to the presenters who have submitted an application to the Secretariat before the oral presentation from the ARFE. The manuscripts should be written and submitted in accordance with the guidelines in sections 3. and 6. of ‘Notes to Contributors’.
- (4) The names of the presenter must be in the same order as the names of the authors on the submitted paper.

[Appendix 3]Applying for the Excellent Presentation Prize

- (1) The presenters who apply for the prize must present their papers in the same rooms and in the same way as those who not apply for the prize. Therefore, the applicants for the excellent presentation prize must apply for the oral presentation in accordance with “Instruction for Presenters of Oral Presentation” in [Appendix 2].

(2) The applicants must write their answers to the question “VII.Would you like to apply for the excellent presentation prize ?” , “If yes, please input the age of the lead presenter on the date of April 1st, 2011” , and “Is this application not the study that you are already contributing as theses?”, and send those answers.

The lead oral presenters who can apply for the prize, must be younger than 37 years old on the date of April 1st, 2012.

(3) The presenters who apply for the prize must submit their manuscripts not only in paper format by regular mail but also in PDF files by e-mail before p.m. 11, Sunday, October 10th. The e-mail address is as follows:

ChiikiNourinKeizaiGakkai@gmail.com

For further inquiries regarding oral presentation and the excellent presentation prize, please contact:

Isao YOKOMIZO(Okayama University)

E-mail: agsys[at] s.okayama-u.ac.jp (*please change [at] to @)