The 71st Annual Meeting of the Association of Regional Agriculture and Forestry Economics(ARFE)

#### June 15th, 2021

#### 1. The Date

October 30-31. 2021, All programs are held online using Zoom

### The Schedule

[October 30, 2021] Individual Presentation (1); 9:00–11:50 The President's lecture 13:00–13:15 (At the beginning of the lecture) The Special lecture-meeting 13:00–17:00 The General Meeting; 17:00–18:00 [October 31, 2021] Individual Presentation (2-1); 9:00–11:50 The Special Symposium (International, in English);10:30–12:30 Special session; 15:00–17:00 Individual Presentation (2-2); 13:00–17:00

### 2. Participation Fee

Free

# 3. Individual Oral Presentation

### [October 30, 9:00–11:50 / October 31, 9:00–11:50, 13:00–17:00]

- 1-1 The time allocated for each presentation is 30 minutes (20 minutes for presentation and 10 minutes for discussion).
- 1-2 The lead presenter of the oral presentation must be a member of ARFE and pay the membership fee of 2021 before the deadline of application (August 23, 2021).

For non-members who wish to present their papers, please request the ARFE Secretariat to send the membership application forms as soon as possible (the application form can be downloaded from the ARFE Home Page). Each applicant has an eligibility to be the lead presenter of ONE oral presentation only.

- 1-3 For the instruction of applications, see Appendix 1. Please be careful about the submission and application methods.
- 1-4 There is a competition for excellent oral presentation to promote the research activities of members who are still younger than 37 years old on October 30, 2021 (for the rules of commendation and the procedures for selection, see the ARFE Home Page). For the application, please see the instruction of application for the prize in Appendix 2.

# [Appendix 1] Instruction for Presenters of Oral Presentations

# **1. Preparing the Abstract**

- 1-1 Please see the sample of the format in the ARFE HP <http://a-rafe.org/>
- 1-2 The file of the abstract written using a word processor must be converted into PDF file (A4 size, one page).
- 1-2-1 The file name must be written as the following example formats: Examples;

For single presenter, XX University\_Tokushima Hanako.pdf For more than one presenter, XX University\_Tokushima.Hanako others.pdf

1-2-2 The name of organization must be written as the following examples. Examples;

For the faculty member, XX University, XX Research Institute For the graduate student, Graduate School of XX University For the undergraduate student, Faculty of XX University For the JSPS post-doctoral fellow, JSPS post-doctoral fellow of XX university

# 2. Applying for the oral presentation

1-1The applications for oral presentations and submissions of abstracts must be sent via internet.

- Go to the web site < URL: https://business.form-mailer.jp/fms/e167d61d145836>
- Enter the password <20210823>.
- You will find the English description.
- You must upload an abstract of your presentation at the end of this procedure.
- \*Please see the sample of format in ARFE Home Page
- <http://a-rafe.org/uploads/file/file\_20200701121618.docx>.
- The file of the abstract written using a word processor must be converted into PDF file (A4 size, one page).
- You must finish this procedure by <u>11pm on August 23, 2021</u>.
- 1-2 If you plan to submit the manuscript for Short Paper after the annual meeting, <u>you</u> <u>must prepare "pre-conference manuscript" and submit it by 11pm on October 22</u> <u>2021 to the URL below:</u>
- Go to the web site <https://business.form-mailer.jp/fms/f8970ece32990>.
- Enter the password <20211022> and click [sending].
- You will find the English description.

- 1-3 Since the conference is held online, submission of individual oral presentation files is not required. This is not necessary. Please prepare your own files and share them on the screen during your presentation. If you plan to distribute supplementary files for your presentation, you must submit them <u>by 11pm on October 22, 2021</u>. They will be uploaded to the ARFE Home Page.
- Go to the web site < URL: https://business.form-mailer.jp/fms/11fb61dd145839>
- Enter the password <20211022> and click [sending]
- You will find the English description.

\* Files must be 3MB or smaller. Files greater than 3MB cannot be accepted.

\* It cannot be accepted after the deadline.

# [Appendix 2] Applying for the Excellent Presentation Prize

- 1. <u>To apply for the Excellent Presentation prize, submission of the manuscript</u> <u>for Short Paper is required</u>. If you will not submit the manuscript for Short Paper by the deadline, you are not eligible for this award..
- 2. The lead oral presenters, who apply for this prize, must be younger than 37 years old on October 30, 2021.

### Applying for the oral presentation (deadline; 11pm on August 23, 2021)

URL: https://business.form-mailer.jp/fms/e167d61d145836 [password: 20210823]

# To submit the pre-conference manuscript for Short Paper (deadline; 11pm on October 22, 2021)

URL: https://business.form-mailer.jp/fms/f8970ece32990 [password: 20211022]

# To submit the supplementary files for your presentation (deadline; 11pm on October 22, 2021)

URL: https://business.form-mailer.jp/fms/11fb61dd145839 [password: 20211022]

For further inquiries, regarding oral presentation and the excellent presentation prize, please contact:

Planning Affairs of ARFE E-mail: arfe-plan2021[at]googlegroups.com (\*please change [at] to @)

For further inquiries, submission of the manuscript for Short Paper please contact: Editorial Board of ARFE

E-mail: editors[at]a-rafe.org (\*please change [at] to @)