

Technical Guidelines for Submission to Journal of Rural Problems (tentative version)

1. Article Structure and Notation of Punctuation marks, Units, etc.

- (1) Articles should be divided into sections, subsections and sub-subsections in the following order: sections [1., 2., ...], subsections [(1), (2), ...], and sub-subsections [(1), 2) ...].
- (2) Comma and period should be used as punctuation marks. Units should be expressed using standard abbreviations and symbols, such as %, kg, ha, etc.

2. Notes

Notes that are numbered sequentially through the text should be listed at the end of the text. Further, superscript numbers should be shown in the insert positions of notes in the text (e.g., ¹, ², etc.).

3. Citations

References cited must be kept to a requisite minimum. They should be indicated in the text with the author's family name and the publication year. Do not describe bibliographic information such as a title and a URL in citations. Citations should be made in the text, but they may be indicated in notes if it is deemed more appropriate in the particular research fields and/or the descriptive contents. Citations should be made according to the following guidelines.

- (1) For citation at the end of a sentence in the text, include both the author's family name and the publication year of the work in parentheses. Author's name must be followed by a comma.

For example: ... is revealed (Suzuki, 2011).

- (2) In case of referring to an author's work within a sentence, the author's name must be followed by the year of publication in parentheses.

For example: According to Suzuki (2011), ...

- (3) When two works or more are cited at the end of a sentence, they should be separated by a semi-colon (;). They should be listed in order of the family name of the first author according to the Japanese syllabary (gojyu-on) for Japanese works, alphabetical order for alphabet describing works, and pinyin order for Chinese works. To refer to more than one work of the same author, indicate the publication year of each work successively by separating them with a comma.

For example: (Johnson, 2005; Sato, 1999; Smith, 2000; Suzuki, 2011) (Suzuki, 2009, 2011)

These findings are consistent with Suzuki (2009, 2011).

- (4) For a work including two authors, indicate both authors' family names using “・” for Japanese or Chinese works cited in Japanese manuscripts and “and” for alphabet describing works cited in Japanese or English manuscripts. For a work including three authors or more, indicate only the first author's family name followed by “他” for Japanese or Chinese works cited in Japanese manuscripts and “et al.” for alphabet describing works cited in Japanese or English manuscripts.

For example: (Suzuki and Sato, 1999) (Suzuki et al., 2009)

As shown in Suzuki and Sato (1999) and Suzuki et al. (2009), ...

- (5) In case of citing more than one work of the same author published in the same year, add alphabets (a, b, ...) to the published year in order of citation.

For example: (Suzuki, 2000a, 2000b)

Suzuki (2000a, 2000b) proposed

(6) When citing a specific part of a work, indicate the page number(s) of the part after the publication year, inserting colon (:).

For example: (Suzuki and Sato, 2011: p. 10) (Sato et al., 2014: pp. 32-45)

As with Suzuki and Sato (2011: p. 10) and Sato et al. (2014: pp. 32-45),

(7) When multi-year works such as statistics are cited, both the years of beginning and ending should be indicated as publication years.

For example: (MAFF, 1995-2014a, 1995-2014b)

Data were collected from MAFF (1995-2014a, 1995-2014b).

4. List of References

All the works and materials cited should be listed at the end of manuscripts (after the endnotes) following the guidelines and examples shown below. Do not add any references that are not cited in manuscripts.

(1) Notation of References

(a) For Japanese Manuscripts

i) Works written in Japanese, Chinese, or European languages (which use the Latin alphabet; hereinafter referred to as “the alphabet”) should be presented as they are written. However, simplified characters and traditional characters used in Chinese works should be replaced with kanji characters that can be typed in Japanese font.

ii) Works written in other languages using other characters should be presented in alphabetical notation. Provide its English title if there is an official English translation for the title. In contrast, if there is not an official English translation for the title, transliterate a title on the basis of the pronunciation in the original language into English letters and translate a title into English in parentheses. In any case, an original language name should be described in parentheses at the end of reference.

(b) For English Manuscripts

i) Works written in European languages (which use the alphabet) should be presented as they are written.

ii) For works written in other languages, provide the citation information using the similar manner shown in the section 4(a)ii).

(c) Others

i) Page number(s) of book in a reference list should be indicate when a book chapter is cited. When a specific part of book is cited, the page number(s) should be described in the citations according to the similar manner shown in the section 3(6), and should not be indicated in a reference list.

ii) DOI should be indicated at the end of a reference, when it is available online.

iii) In a reference list, all authors of works must be described. Do not omit after the second author using “他” or “et al.”.

(2) Author's Name

(a) For works written in Japanese or Chinese languages, provide the author's full name in Japanese manuscripts.

(b) For works written in the alphabet, names other than the family name should be indicated by initials.

(c) For works including multiple authors in Japanese or Chinese languages, the authors' names should be separated by “・” in Japanese manuscripts. However, “・” should be inserted between a surname and first/middle names, when author names are described in katakana. In this case, author names should be separated with “,”. For works of two authors expressed in the alphabet, the authors' names should be connected by “and”; for works of more than two authors, separate the names of the authors with commas from the name of the first author until the name of the author before the last author and insert “and” before the name of the last author.

(3) Order in the Reference List

(a) For Japanese Manuscripts

If the cited works are written in different languages, they should be separately listed by language in order of Japanese works, alphabet describing works, and Chinese works. Then, works in the same language should be listed in order of the family name of the first author according to the Japanese syllabary (gojyu-on) for Japanese works, alphabetical order for alphabet describing works, and pinyin order for Chinese works.

(b) For English Manuscripts

Because all works cited are expressed in the alphabet, they do not need to be separately listed by language. References should be listed in alphabetical order on the basis of the first author's family name.

(c) In both Japanese and English manuscripts, works of the same author should be listed in order of the publication year, from the oldest to the newest. In case of citing more than one work of the same author published in the same year, add alphabets (a, b, ...) to the published year in order of citation.

[Examples for English manuscripts]

● Journal Articles

Author (Year) Article Title, <i>Journal Title</i> volume(issue): First page-Final page. DOI.
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Hayami, Y., M. Kikuchi, and E. B. Marciano (1999) Middlemen and Peasants in Rice Marketing in the Philippines, *Agricultural Economics* 20(2): 79-93. [https://doi.org/10.1016/S0169-5150\(98\)00082-6](https://doi.org/10.1016/S0169-5150(98)00082-6).

Wolf, C. A. and N. J. Widmar (2015) Can Insurance Provide the US Dairy Farm Safety Net? *Agricultural and Food Economics* 3(14): 1-13. <https://doi.org/10.1186/s40100-015-0031-8>.

Nakama, Y. and K. Uchida (2010) Ideas and Actual Conditions of Promotion Services for Home Living Improvement: A Case Study on Yamaguchi Prefecture, *Journal of Rural Problems* 46(1): 1-13. <https://doi.org/10.7310/arfe.46.1> (in Japanese).

● Books

Author or Editor, ed. (Year) *Book Title*, City Name: Publisher.

Stern, N. (2007) *The Economics of Climate Change: The Stern Review*, Cambridge: Cambridge University Press.

Gardner, B. L. and G. C. Rausser, eds. (2002) *Handbook of Agricultural Economics, Volume 2A: Agriculture and Its External Linkages*, Amsterdam: North-Holland.

- Book Chapters

Author (Year) Chapter Title, in Editor, ed., *Book Title*, City Name: Publisher, First page-Final page.

Stiglitz, J. E. (1989) Rational Peasants, Efficient Institutions, and a Theory of Rural Organization: Methodological Remarks for Development Economics, in P. Bardhan, ed., *The Economic Theory of Agrarian Institutions*, Oxford: Oxford University Press, 18-29.

- Discussion Papers and Working Papers

Author (Year) Manuscript Title, Manuscript Number, City Name: Publisher. URL.

Lentz, E. C. and C. B. Barrett (2013) The Economics and Nutritional Impacts of Food Assistance Policies and Programs, ESA Working Paper No. 13-04, Rome: Food and Agriculture Organization of the United Nations.
http://www.fao.org/fileadmin/templates/esa/Papers_and_documents/WP_13-04_Lentz_Barrett.pdf.

- Websites

Author (Year) Webpage Title, URL (accessed on Month Day, Year).

Ministry of Agriculture, Forestry and Fisheries of Japan (MAFF) (2017) Summary of the Annual Report on Food, Agriculture and Rural Areas in Japan (FY 2016), <http://www.maff.go.jp/e/data/publish/attach/pdf/index-57.pdf> (accessed on August 9, 2018).

- Multi-Year Literatures

Author or Editor, ed. (First year-Final year) *Book Title*, City Name: Publisher.

Ministry of Agriculture, Forestry and Fisheries of Japan (MAFF), ed. (1995-2014a) *Production Cost of Industrial Crops (1993-2012)*, Tokyo: Association of Agriculture and Forestry Statistics (in Japanese).

Ministry of Agriculture, Forestry and Fisheries of Japan (MAFF), ed. (1995-2014b) *Production Cost of Rice, Wheat and Barley (1993-2012)*, Tokyo: Association of Agriculture and Forestry Statistics (in Japanese).

- Literatures Written by Organizations

Organisation for Economic Co-operation and Development (OECD) (2008) *Multifunctionality in Agriculture: Evaluating the Degree of Jointness, Policy Implications*, Paris: OECD.

Food and Agriculture Organization of the United Nations (FAO) (2018) FAOSTAT: Crops, <http://www.fao.org/faostat/en/#data/QC> (accessed on August 28, 2018).

- Literatures Written in Japanese Only

Asami, A. (2015) *Nouson no Shinseido Keizaigaku: Ajia to Nippon (New Institutional Economics of Rural Economy: In Asia and Japan)*, Tokyo: Nippon Hyoron Sha (in Japanese).

Ministry of Agriculture, Forestry and Fisheries of Japan (MAFF) (2016) Heisei 28 Nendo Keiei

Shotoku Antei Taisaku Tou no Gaiyou (Summary of Farming Income Stabilization Measures in 2016), http://www.maff.go.jp/j/kobetu_ninaite/keiei/pdf/28pamph_all.pdf (accessed on August 28, 2018) (in Japanese).

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