

Notes for Short Paper Submission to Journal of Rural Problems

1. Qualification for Submission

Regular members of the Association for Regional Agricultural and Forestry Economics (ARAFE) qualify for short paper submission to the Journal of Rural Problems. Non-members can be co-authors, but they cannot be first authors and/or corresponding authors. Contributors of short papers must submit pre-submission manuscripts, and make their oral presentations at the ARAFE annual meeting of the current year. Further, contributors should pay the membership fees until the year of publication. If the payments are not confirmed, manuscripts submitted will not be accepted for consideration.

2. Pre-submission Manuscripts

Contributors must send pre-submission manuscripts to both the chair of their oral presentations and the editorial board of the ARAFE by the deadline shown in information on the ARAFE annual meeting. Contributors should make their oral presentations based on their pre-submission manuscripts. Pre-submission manuscripts should be prepared using the template file for short papers on the website of ARAFE.

3. Manuscripts

Manuscripts should be prepared in accordance with sections 4, 5 and 6. If a manuscript has been made without using the template file for short papers or the manuscript format is clearly invalid, it will not be accepted for consideration.

4. Preparation of Manuscripts

(1) The text of manuscripts should be written horizontally. In Japanese manuscripts, except for specialized terminology, the modern kana usage and Chinese characters for daily use should be used. A manuscript including an abstract, figures, and tables should be 8 pages or less. If a manuscript is more than 8 pages, it will not be accepted for consideration.

(2) In Japanese manuscripts, the title, authors' names, and affiliations in both Japanese and English should be written in the designated locations in the template file for short papers. An abstract in English (up to 150 words) and 4 to 6 keywords in Japanese should also be written in the designated location in the template file for short papers. A Japanese manuscript without an English abstract will not be accepted for consideration.

(3) In English manuscripts, the title, authors' names, and affiliations in English should be written in the designated locations in the template file for short papers. An abstract in English (up to 150 words) and 4 to 6 keywords in English should also be written in the designated location in the template file for short papers. A manuscript without an English abstract will not be accepted for consideration.

5. Preparation of Figures and Tables

Figures and tables that are consecutively numbered through manuscripts should be described as follows: Fig. 1, Table 1. Figures and tables should be pasted in the required locations in the manuscripts. Figures that have explanations and symbols appended should be accurate and clear. To ensure readability, do not excessively reduce the sizes of figures and tables.

6. Description of Notes, References, etc.

The article structure, punctuation marks, units, notes, citations, and reference list should be prepared in accordance with the technical guidelines for submission to the Journal of Rural Problems.

7. Submission of Manuscripts

In accordance with the procedure mentioned in the ARAFE website, contributors should submit the following electronic files to the editorial board of ARAFE: (1) a PDF file and a Word file of the manuscript and (2) a PDF file of the article most closely related to manuscript (if needed). If a manuscript is submitted after the expiration date, it will not be accepted for any reason.

8. Review

A manuscript submitted as a short paper will be reviewed by two or more referees. The final decision on whether to accept a manuscript is made by the permanent editorial board of ARAFE. A manuscript will be reviewed up to three times in principle. The manuscript that is not accepted by the third review will be rejected.

9. Authors' Proofreading

The author's proofreading is performed once, and authors can correct printing mistakes. However, the following are not allowed: correction of words and phrases unrelated to printing mistakes, addition of new words and phrases, and correction of figures and tables.

10. Publication

Accepted manuscripts as short papers will be published in the issues of Journal of Rural Problems in the next year of the current ARAFE Annual Meeting.

11. Publication Fees

When manuscripts are accepted, authors must pay the following publication fee per manuscript: 6 pages or less: ¥40000, 7 pages: ¥45000, and 8 pages: ¥50000. A winner of the "Best Presentation Award at the annual meeting" will be exempted from the publication fee. Publication fees are reconsidered every two years. When Japanese manuscripts are accepted, authors must pay 2500 per manuscript as the editing fee for an English abstract. The orders for editing English abstracts are made by the editorial board of ARAFE.

12. Ownership and Use of Copyright

Based on the copyright policy of ARAFE, authors must transfer the copyrights of their published articles to the ARAFE. The transfer of copyrights includes assignment of rights to reproduce, distribute, display, and store the published articles in both print and electronic forms.

13. Revision of the Notes

The notes shall be revised by the editorial board of ARAFE. The revision must be approved by the permanent council of ARAFE.

Last revised: April 14, 2018.